

April 28, 2020

COVID-19 FREQUENTLY ASKED QUESTIONS AND ANSWERS (updated 04/28/20)

What should we do if other trade workers are not following construction site safety guidelines, not wearing face coverings and other required PPE? Alert the jobsite specific COVID-19 supervisors (Sharpe Foreman and GC Foreman). Work with the COVID-19 supervisors to ensure all work protection orders are enforced and all jobsite personnel are complying with Los Angeles Building & Safety guidelines.

What should I do if the general contractor stacks other trades into the same work space?

Inform the GC that having other trades in the same work space creates an environment that does not allow for social distancing. If necessary, get your supervisor involved and provide the GC with a copy of LABS Construction Site Guidelines. (Ref. LADBS #'s 5 and 7).

What if we have to perform top-out work, level 5 coatings, or other tasks that prohibits us from standing 6 feet apart?

Wear a protective mask when social distancing is not possible. Sharpe Interior Systems, Inc. will provide masks as available. Products are limited throughout the Country. Feel free to purchase your own mask and turn in the receipt for reimbursement. Do not buy or wear N-95 masks as all of the N-95 masks must be given to Medical personnel. Follow the Mayors orders to wear a cloth type, non-medical mask. (Ref. City of LA Public Order 4/7/2020 issued by Eric Garcetti)

The General Contractor request to see paperwork supporting COVID-19 work rules, or written notification regarding the new actions you are taking or enforcing on your project.

Provide the GC the two sheets we have posted on all projects that pertain to Sharpe Interior Systems, Inc. COVID-19 Response and LADBS issued/posted forms.

What do we do if a worker calls in sick or says they feel sick?

If a worker calls in sick, the workers must provide a Doctor's note clearing them of illness in order to return to work. If a worker states they feel sick while in the workspace, you must send the worker home to seek medical attention and they can only return to work with a Doctor's release. The worker must stay in contact with the foreman to notify if symptoms occur while out of work and an incident report must be sent to the Sharpe Interior Systems, Inc. office for management to monitor. (Ref. LADBS #'s 11 and Sharpe Interior Systems, Inc. Infectious Disease Preparedness and Response Plan).

Do you need a Doctors note to return to work if you were out sick...?

Yes, you must have a Doctors work release to return to work clearing you or the worker of any illness. (Ref. Sharpe Interior Systems, Inc. Infectious Disease Preparedness and Response Plan).

What do you do if you cannot get PPE's or cleaning agents you need to safely perform your tasks?

If all attempts have been made and discussed with Sharpe Interior Systems, Inc. management and you do not have the Safety PPE's to properly follow the latest guidelines/instructions sent by CDC, LADBS, WHO, you do not perform the task and notify all Supervisors. No tasks should be performed unless you have the proper PPE for employee protection. Do not worry about schedule delays or any other business tasks that may be interrupted. Our employees safety is our first priority. (Ref. Sharpe Interior Systems, Inc. Management Meeting held via Zoom on 4/3/20 at 3:00PM).

Do you need to wear a face mask, bandana, cloth, etc. at all times?

Yes, you must wear a mask/face covering at all times while in the work place or while visiting construction sites. (Ref. City of LA Public Order 4/7/2020 issued by Eric Garcetti).

Do you need a letter to drive/commute that identifies we are "Essential"?

To our knowledge, a formal notice directing employees to have a letter in their possession has not been issued. However, Sharpe Interior Systems, Inc. has decided to provide an "essential work & worker" letter for ease of work travel during these times as a precaution. The letter is being issued over the next few days to carry with you. Most GC's have already issued essential letters for those on their projects.